Justice through Law Project

Privacy Statement

Introduction

In accordance with our data protection policy, this privacy statement explains how we use your data, how you can control the way in which we use that data and what actions you can take if you would like to change the way in which your data is being used.

Who are we?

We are Justice through Law Project, a charity registered in England and Wales.

Why do we need your information and whose data do we collect?

We support nominated human rights organisations in Sri Lanka, including through fundraising. We hold data on people who support Justice through Law Project financially and in other ways.

How we obtain your data

From you

Most of the information we hold about you will have been provided directly by you when you have taken part in one of more of the activities outlined above.

From someone other than you

We may receive information from someone who suggests we contact you for advice or support.

What we do with your data

The core activities we carry out with your data enable us to:

- administer donations,
- build financial and volunteer support for Justice through Law Project through various fundraising and marketing activities,
- promote the aims and objectives of Justice through Law Project through any other activities not specifically mentioned.

What information we collect

We collect the following classes of information:

- Name(s) and address, email, phone number(s) and other relevant contact details and preferences,
- We may also collect social media information relating to Justice through Law Project,
- Records of donations,
- Information about our relationship with you, correspondence, meeting notes, demographic, professional information and interests, where these are relevant to our needs.

Profiling

Although we do not currently do this, we may in future use your data to group together people who have behaved or might behave in similar ways to help us organise our fundraising. You have a specific right to ask us not to do this. If you would prefer us not to then please contact us using any of the contact details below.

Protecting your data

We keep your data secure in our database with appropriate security mechanisms in place.

In principle, we do not share your data with anyone else or any other organisation unless it is necessary for the purpose for which you have given us the data or where we have a legal obligation e.g. HMRC to claim Gift Aid notice.

Our responsibilities

The law requires us to tell you the legal basis upon which we process your data.

- The law allows us to process your data if it is in our legitimate interest to do so. We may only do so if we can demonstrate a business need, and so long as your "interests or your fundamental rights and freedoms are not overriding". Practically speaking this means we carry out an exercise to check that we will not cause you harm by processing your data, that the processing is not overly intrusive and that we will only do so in a way which is described in this privacy notice.
- In some circumstances the law requires us to disclose information to another party. An example is the reclaim of tax on Gift Aid. If you Gift Aid a donation, then we are required to tell HMRC the name and postcode of the donor and the date(s) and amount(s) of any such donation.
- Some activities require your consent. If the law requires your consent to process data in a certain way then we will obtain it before carrying out that activity.

How long do we keep your data?

We will keep data for as long as is needed to complete the task for which it was collected, and your details will remain on our database until you tell us to remove them.

Your rights

You have a variety of rights about the way we process your data. These are as follows:

- Where our use of your data requires consent, you may withdraw this consent at any time.
- Where we rely on our legitimate interest to process data, you may ask us to stop doing so.
- You may request a copy of the data we hold about you.
- If we are carrying out profiling, you may ask us not to do so.
- You may change or stop the way in which we communicate with you or process data about you, and if it is not required for the purpose you provided it, then we will do so. Activities like processing Gift Aid donations may mean we cannot entirely stop processing your data. We will always endeavour to comply with such a request, however.
- If you are not satisfied with the way we have processed your data then you can complain to the Office of the Information Commissioner (https://ico.org.uk/make-a-complaint/).

Contacting us

If you have any questions about this privacy notice, about the way in which we process your data, or if you wish to change the way we use your data, including how we communicate with you, then please email info@jtlp.org.uk.

Approved 27 August 2021